

Notice of Excise/Equalization Board Member Appointment	
County _____	Original Date of Appointment: _____
Member Name _____	Appointing Authority _____
<u>Home</u> address _____	Term begins _____
Phone _____	Term ends _____
Email _____	
How do you prefer to be notified of training opportunities and compliance issues?	
	Email _____
	Phone _____

Please be aware separate training is required and provided for both Equalization board and Excise board members

Failure to meet the training requirements stated below will result in forfeiture of board compensation and ultimately removal from office.

Training for **Equalization** Board members is provided by the Center for Local Government Technology at Oklahoma State University:

Phone: (405)744-6049

<https://clgt.okstate.edu>

6 hours of training within 12 months of appointment.

3 hours of training annually.

Training for **Excise** Board members is provided by the County Training Program at Oklahoma State University:

Phone: (405)744-9828

<https://extension.okstate.edu/programs/county-government-training-program>

6 hours of training within 12 months of appointment.

3 hours of training annually.

Compensation:

Board members are allowed to be paid up to \$100 per day (or \$125 for counties with \$2 billion or more of assessed valuation) for the duties performed under **each board**.

I understand that failure to attain the required training for each, Excise and Equalization boards, will result in loss of compensation and ultimately removal from office.

Board member signature: _____	Date: _____
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I understand the board secretary must provide this completed document to the State Auditor and Inspector within 30 days of appointment of a board member (including re-appointments).

Board secretary signature: _____	Date: _____
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